

# USDA Organic Certification Cost Share Program

Application for organic certification reimbursement as administered  
by the **Vermont Agency of Agriculture, Food & Markets**

\*\*\*\*\***IMPORTANT**\*\*\*\*\*

**Please mail this application for payment directly to:**

VT AGENCY OF AGRICULTURE, FOOD & MARKETS  
ORGANIC REIMBURSEMENT PROGRAM  
116 STATE ST., MONTPELIER VT 05620-2901

For questions regarding reimbursement payments, please contact the VT Agency of Agriculture, Food & Markets (VAAFM):  
(802) 622-4094  
Victoria.Managan@Vermont.Gov

Please indicate the name of the certified organic farm or processor, and the owner.

Also, please complete the W-9 on the back of this form certifying the information given below.

Name of certified organic Farm or Processor: \_\_\_\_\_

Check off scope(s) being reimbursed: (Reimbursement capped at the lessor of 75% or \$750 per scope).

Crops\_\_\_ Wild Crops \_\_\_ Livestock\_\_\_ Processor/Handler\_\_\_

Name of owner: \_\_\_\_\_

EIN: \_\_\_\_\_ Or SSN: \_\_\_\_\_

Please enter **ONE** Taxpayer Identification Number (TIN)

Enter name & mailing address which will appear on the reimbursement payment.

**(Must match the W-9 information on the back of this form):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Total amount of payments made towards 2016-2017 certification costs: \_\_\_\_\_

I certify that the above operation was certified by a USDA Accredited Certification Agency  
for the 2016-2017 season and that the above **payments were incurred between**

**October 1, 2016 and September 30, 2017.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*Please be sure to complete the W-9 form on back.**

**\*Payment will be made within 60 Days**

**\*This certification reimbursement is available on  
a first come, first serve basis.**

**\*DEADLINE FOR SUBMISSION TO VAAFM\*  
SEPTEMBER 30, 2017**

## For STATE Office Use Only

Approved Amount: \_\_\_\_\_

Producer Amount: \_\_\_\_\_ Code: 26815

Processor Amount: \_\_\_\_\_ Code: 26820

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_ Vendor \_\_\_\_\_

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

<b>Print or type See Specific Instructions on page 2.</b>	<b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.		
	<b>2</b> Business name/disregarded entity name, if different from above		
	<b>3</b> Check appropriate box for federal tax classification; check only <b>one</b> of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <b>Note.</b> For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶		<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	<b>5</b> Address (number, street, and apt. or suite no.)		Requester's name and address (optional)
	<b>6</b> City, state, and ZIP code		<b>VT Agency of Agriculture, Food, &amp; Markets</b> 100 State Street Montpelier VT 05620-3602
	<b>7</b> List account number(s) here (optional)		

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

<b>Social security number</b>											
				-			-				
<b>or</b>											
<b>Employer identification number</b>											
				-							

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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• Form 1099-C (canceled debt)

• Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.*

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)