

**BAYSTATE ORGANIC CERTIFIERS
FEE WORKSHEET**

Please fill in this worksheet to determine your fee. A copy of this form must be submitted with your renewal organic certification application packet.

Actual Gross Value of organic products from the last 12 months:
Do not round off or estimate. Include the actual amount: _____

Estimated Gross Value from organic products for the next 12 months: _____

FEE CALCULATION

Step 1: Use the Fee Schedule to calculate your annual certification fee. Calculate your fee using whichever amount is higher – Actual Gross Value for the past 12 months or Estimated Gross Value for the next 12 months. _____

Step 2: Pay the Late Fee if you are submitting your application more than 14 days after its due date. If the application is postmarked 15-30 days after its due date, the fee is \$150. The late fee is \$300 for applications postmarked 31 days or more after their due date. _____

Step 3: Check one of the following options and enter the appropriate fee payment on the next payment Line

_____ I am submitting my application online by email. Enter \$0

_____ I have submitted one copy and the original of my renewal organic certification application packet. Enter \$0

_____ I am only submitting the original of my renewal organic certification application packet and paying Baystate to make a copy. Enter \$30

Step 3 Total _____

TOTAL (add Steps 1, 2 and 3)..... _____

Amount of Enclosed Check _____

Make checks payable to Baystate Organic Certifiers or Massachusetts Independent Certification.
