

Application Checklist – New Livestock

All forms and documents must be complete for your application to be reviewed, inspected, and a certification certificate issued. Incomplete applications will be placed on hold until missing documents are submitted. Call or email Baystate if you have any questions about the application forms.

STEP 1: Complete Your Organic System Plan

- Follow the checkbox list in the Application Checklist – New Grower.

STEP 2: Complete the Organic Livestock Plan

- Complete all pages of the Organic Livestock Plan.
- Submit a complete animal list for your herd with their IDs, birth dates, sources if purchased off-farm and stage of production.
- Complete the Livestock History Affidavit for dairy animals you wish to certify. Attach documentation showing that livestock have been managed organically for 12 months prior to certification.
- Sign and date the Affirmation page of the Organic Livestock Plan (last page of the document).
- Submit a complete list of all medications and healthcare materials in use or planned for use with your livestock herd.
- Submit samples of the records you keep for your animals, such as health, feed and milk production records, as applicable. If you do not currently maintain records, you must show what records you will maintain going forward.
- Submit a copy of your Grazing Plan if you already have a plan in place.
- Complete and attach DMI worksheets for all animal groups.

STEP 3: Optional Information

If you have livestock that you want to certify as 100% Grass-Fed:

- Complete the 100% Grass-Fed Plan.
- Submit a complete herd list including birth dates, animal IDs, and sources if purchased off-farm.
- Submit completed DMI worksheets for ruminant animals.

STEP 4: Mailing the Application Packet

See the Application Checklist – New Grower for complete instructions for mailing.